



# City of Hialeah

Building Department

501 Palm Avenue, 2<sup>nd</sup> Floor, Hialeah, Florida 33010

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[www.hialeahfl.gov](http://www.hialeahfl.gov)

## **Change of Contractor Request – Hold Harmless**

### Instructions:

1. The permit applicant and the existing qualifier must sign this form. Both signatures must be notarized. Please print clearly or type the information.
2. Submit this completed form and a new permit application containing the new contractor information.

Date: \_\_\_\_\_ Permit No.: \_\_\_\_\_ Folio: \_\_\_\_\_

Job Address: \_\_\_\_\_ Unit No.: \_\_\_\_\_

I (We) agree to hold the City of Hialeah, Building Official, and authorized personnel harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from the change of contractor. I furthermore assume responsibility for the work being performed under this permit for which I am requesting a change of contractor. In the event there has been a change of ownership of the property, the new owner assumes the responsibility of notifying the previous owner of his or her intent to transfer the permit.

Reason for Change of Contractor: \_\_\_\_\_

### **Owner Information**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

State of Florida, Miami-Dade County Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_.

By \_\_\_\_\_ Personally known ☐ or produced identification \_\_\_\_\_

Notary Signature: \_\_\_\_\_ Seal: \_\_\_\_\_

### **Existing Contractor Information**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Company Name: \_\_\_\_\_ Qualifier Name: \_\_\_\_\_

State of Florida, Miami-Dade County Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_.

By \_\_\_\_\_ Personally known ☐ or produced identification \_\_\_\_\_

Notary Signature: \_\_\_\_\_ Seal: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Alexis Riveron, Building Official